

**ROUND-TABLE MEETING TO DISCUSS THE PROJECT PROPOSAL AND BUDGET
FOR THE FINALIZATION ACTIVITIES OF NATIONAL HUMAN RIGHTS ACTION
PLAN UNDER UNDP INITIATION PROJECT 2011 – 2012**

MINUTES

Date: 9th November, 2011

Agenda

1. Opening
2. Discussion on the contents and Budget of the initiation Project
3. A.O.B

Attendants

1. Hon. Amiri R. Manento	Chairman	CHRAGG
2. Mary Massay	Executive Secretary	CHRAGG
3. Louise Chamberlain	UNDP	-Depute Country Director
4. Francis Nzuki	CHRAGG	-Ag.Chair
5. James Jesse	UDSM	- Member
6. Epiphania Mfundo	CHRAGG	-Member
7. Alesia Mbuya	AGCs	- Member
8. Felistas Joseph	MOCLA	- Member
9. Vincent Mbombo	CHRAGG	-Member
10. Ulf Flink	UNDP	- Technical Advisor
11. Nora Pendaeli	UNDP	-Technical Advisor
12. Laurent Burilo	CHRAGG	- Secretariat
13. Phillemon Thomas	CHRAGG	- Secretariat
14. Jamila Sulu	CHRAGG-	-Secretariat

Not attended: with Apology

1. Abeida Rashid	ZNZ 1 st Vice President's Office	- Member
2. Harusi Mpatani	ZLS	-Member
3. Ahmad Mwendadi	Prison Department	- Member
4. Sara Mwaipopo	AGC	- Member
5. Tobias Rahm	RCO	-Technical Advisor

1.0 INTRODUCTION

The round-table meeting to **discuss** and **adopt** the **proposal and budget** for finalization activities of the National Human Rights Action Plan (NHRAP) was held on the 9th November, 2011 involving the Commission for Human Rights and Good governance (CHRAGG), Office of the Attorney General(AGC) and UN Tanzania. The Main objective of the meeting was to **review** the **project document**, incorporate any suggestions/comments and adopt it as necessary.

2.0 PRELIMINARY REMARKS

The Chairman of the Commission Justice Amiri Manento met the round-table participants briefly and gave a word of appreciation to UN Tanzania and Regional Office of the High Commissioner for Human Rights for their continued technical and financial support in the development of NHRAP for Tanzania. He **commended** the country team as a whole and those individuals within UN Tanzania who have been working tirelessly to provide technical advice sought from them regarding to the development of NHRAP.

On her side, the Executive Secretary of the Commission Mrs. Mary Massay **reassured** the UN team of the CHRAGG commitment towards the realization of the Action Plan. A member of the Coordination Committee from the Office of the Attorney General Ms. Alesia Mbuya also **reaffirmed** the commitment of the AGC stating that the NHRAP is a currently **national priority** and therefore her office is putting all the effort in the entire process to develop the Action Plan.

On the other hand, the UN Deputy Country Director for UNDP Ms. Louise Chamberlain said the UN country team is **committed** towards assisting the country in putting in place a comprehensive human rights action plan in collaboration with OHCHR regional office. She **commended** the efforts being undertaken by CHRAGG, AGC and the Ministry of Constitutional and Legal Affairs as lead agencies in the NHRAP process.

3.0 DISCUSSION AND COMMENTS

Before the discussion, the meeting participants were **taken** through the **development stages** of NHRAP whereby they were **briefly informed** about the activities which have taken place so far since the process began in October 2009. The process involved **wide consultation** among various stakeholders within the government and civil society organizations from both **Tanzania mainland** and **Zanzibar** under the Coordination Committee which is **diverse** in nature. The activities included **consultative forums** involving the Coordination and Technical Committees to **deliberate** on various matters, National Stakeholders, Cabinet Secretariat, preparation of the Concept Paper, literature review, field visits and preparation of the **final report** which will then be **used** to draft the Action Plan.

Participants were **informed** that according to the revised work plan, the drafting was **set to begin** in July 2011 but **delayed** to date because financial resources to facilitate the drafting process could not be available on time. The launching was also scheduled to be on 10th December, 2011 during the commemoration of human rights day.

The roundtable meeting therefore agreed that the launching be **rescheduled** for mid **March 2012** before the **Human Rights Council** session where also the Universal Periodic Review (**UPR**) outcome **report** for Tanzania will be **adopted**. The **presence** of the NHRAP will **add value** to the Tanzania's human rights record.

Discussing the Initiation Project Proposal, the participants made **comments, suggestions and observations** and **agreed** as was found necessary.

3.1 DRAFTING OF THE ACTION PLAN

- That the Terms of Reference (**ToR**) for drafting the Action Plan be **prepared** and supplied to the identified drafting team (two consultants) with immediate effect.
- That the drafting team be **notified to proceed** with the **drafting** of the NHRAP immediately as the funds are being processed.
- The zero draft **be in place** by early December 2011 to allow other processes to finalize it be undertaken in order to meet the launching targeted date which is March 2012.

3.2 PROPOSED ACTIVITIES IN THE INITIATION PROJECT AND BUDGET

- Activities indicated in the proposal be **adopted** as they are, but some **amendments** be made on the **budget**.
- **Noted** that some activities have been allocated **amounts** which in reality can **not** be **sufficient**.
- That the **budget** be **reviewed** and reallocation be done from within the set budget by UN which is currently US \$ 200,000.
- That the **itemized budget** be prepared immediately, taking into consideration some items which might not have been covered in the current budget but are important. This will however result in seeking **additional funds**.
- Other important stakeholders such as **Members of Parliament** be **included** when soliciting comments on the draft NHRAP to make the process all inclusive.

3.3 REGARDING THE TRANSLATION AND PRINTING OF THE NHRAP MASTER COPY

- That the task to prepare the **user-friendly** (simplified) version and its translation into Kiswahili be **included** in the ToR as part of the consultancy as well as costs thereto identified.
- Printing **costs** be **revised** though it is impossible to determine the actual cost now as the number of copies and the volume of the document (number of pages) can not be known at the moment. However, a few copies can be **printed** in the **initial stage** and additional funds be **sought** later to print more copies.
- That the master copy be in **English only**, translation into Kiswahili be done only on the **simplified version**.

3.4 VALIDATION AND LAUNCHING OF THE NHRAP

- That the drafting, validation by all relevant stakeholders including senior government executives (permanent Secretaries), MPs through Parliamentary Committees in Union Parliament and Zanzibar House of Representatives, and approval by the Cabinet, all be done **by February 2012**. This will allow the **mainstreaming** of the Action in MTEF in the budgetary process of various MDAs.
- Launching of the NHRAP be **earmarked** for **8th March 2012** on the International Women's Day (subject to confirmation).

3.5 MONITORING AND EVALUATION MECHANISM

- An inception plan for Monitoring and Evaluation be prepared.

3.6 HUMAN RIGHTS DAY COMMEMORATION

- A Concept Note for commemoration of Human Rights Day be prepared immediately as time is running out.

APPROVED


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Francis Nzuki
CHRAGG


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Louise Chamberlain
UNDP

5th Nov' 2012

For: EXECUTIVE SECRETARY
COMMISSION FOR HUMAN RIGHTS
AND GOOD GOVERNANCE
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